



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
March 7, 2023

TOPIC: Quarterly Report of Contracts Awarded by the City Manager

AGENDA TITLE:

Receive and File Quarterly Report of Contracts up to \$50,000 for Non-Public Works and up to \$250,000 for Public Works Authorized by the City Manager as Permitted by Charter Section 421

RECOMMENDED ACTION

Receive and file Quarterly Report of Contracts entered into between October 1, 2022 to December 31, 2022, valued at up to \$50,000 for non-public works contracts and agreements and up to \$250,000 for public works contracts and agreements.

DISCUSSION

Section 421 of the Charter requires the City Manager to submit a quarterly report (Report) to the City Council disclosing all contracts approved and executed under her authority for informational purposes. The Report is required to include the names of the contractors and the amounts of each contract along with a brief description.

Section 2-748 of the Santa Ana Municipal Code provides the City Manager contracting authority to enter into non-public works contracts and agreements up to \$50,000 and public works contracts and agreements up to \$250,000.

Exhibit 1 is a listing of all purchase orders and agreements entered into during the period October 1, 2022 to December 31, 2022, valued at amounts between \$500 and \$50,000 for Non-public works and up to \$250,000 for public works contracts and agreements.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Quarterly Report of Contracts – October 1, 2022 – December 31, 2022

Submitted By: Kathryn Downs, FMSA Executive Director

Approved By: Kristine Ridge, City Manager