



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
April 18, 2023

TOPIC: Amendment to Agreement with Elite Special Events, Inc. to Provide Event Equipment and Services at Various City Events

AGENDA TITLE

Approve First Amendment to Agreement with Elite Special Events, Inc. to Increase the Not-to-Exceed Amount by \$20,000 per Year through June 30, 2023, for a Total Agreement Amount of \$38,050, to Provide Event Equipment and Services at Various City Events (General Fund).

RECOMMENDED ACTION

Authorize the City Manager to execute the first amendment to the agreement with Elite Special Events to provide event equipment and services for various City events, to increase the amount by \$20,000, for a total not-to-exceed amount of \$38,050, through June 30, 2023, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

On August 4, 2022, the City entered into an agreement with Elite Special Events to provide equipment and services for various events, for a total amount of \$31,950 for the period through December 31, 2022. On January 12, 2023, the City of Santa Ana entered into a new agreement with Elite Special Events to provide equipment and services for various City events for a total agreement amount of \$18,050. The City is looking to increase the added value for a variety of events, including the Egg-cellent Adventure, seven movie events at the park, and Juneteenth. Due to the superior work that Elite Special Events has provided in the past, staff would like to increase the agreement amount by \$20,000, for a new total agreement amount of \$38,050, for the period through June 30, 2023 and to accommodate the additional events that the Parks, Recreation and Community Services Agency will undertake.

FISCAL IMPACT

Funds are budgeted and available in the following accounts for the specified year:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
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FY 22-23	01113230-62300	General Fund	PRCSA-Recreation and Community Services-Contractual Services Professional	\$18,050
FY 22-23	01113017-62300	General Fund Measure X	PRCSA-Youth Services Contractual Services Professional	\$20,000

EXHIBIT(S)

1. First Amendment to Agreement

Submitted By: Hawk Scott, Executive Director of Parks, Recreation and Community Services

Approved By: Kristine Ridge, City Manager