



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**May 2, 2023**

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**TOPIC:** Agreement with David Evans and Associates, Inc. for Landscape Architectural Design Services For 10<sup>th</sup> and Flower Park

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**AGENDA TITLE**

Approve an Agreement with David Evans and Associates, Inc. in an Amount Not to Exceed \$410,000 for the Landscape Architectural Design Services for a New Park at 10<sup>th</sup> St. and Flower St. for a Three-Year Term (Project No. 22-1342) (Non-General Fund) (**Revive Santa Ana**)

**RECOMMENDED ACTION**

Authorize the City Manager to execute an agreement with David Evans and Associates, Inc. to provide design, development of contract documents, and construction support for the proposed 10<sup>th</sup> and Flower Park project in the amount of \$369,455, with a contingency of \$40,545 for a total amount not to exceed \$410,000, for a three-year term beginning May 2, 2023 and expiring May 1, 2026, with an option for two, one-year extensions, subject to non-substantive changes approved by the City Manager and City Attorney.

**DISCUSSION**

On August 2, 2022, the Santa Ana City Council approved the Revive Santa Ana Spending Plan that reflected the entire American Rescue Plan Act (ARPA) allocation of local fiscal recovery funds. This site was allocated ARPA funding for Public Health and Safety to acquire additional space for a park. On January 27, 2023, the Public Works Agency released Request for Proposal (RFP) No. 22-124 to seek the services of a professional engineering firm to provide landscape architectural design, development of contract documents, and construction support services for the proposed 10<sup>th</sup> and Flower Park project. The project will provide the community with access to open space, exercise, and recreation facilities.

The RFP was advertised on the City's online procurement management and publication system with proposals due on February 20, 2023. Seven proposals were received and evaluated by a selection committee. Based on criteria outlined in the RFP, the following summarizes the top three responding firms and their ranking.

<b>Firm</b>	<b>City</b>	<b>Rank</b>
David Evans and Associates, Inc	Tustin, CA	1
PlaceWorks	Santa Ana, CA	2
David Volz Design	Costa Mesa, CA	3

The top rated proposer strongly demonstrated their understanding of the project by opting to include a challenges and solutions section, based on a comprehensive site assessment that they elected to conduct as part of their proposal preparation. Staff recommends awarding an agreement to David Evans and Associates, Inc. (Exhibit 1) to provide design services based upon the scope of work and selection criteria outlined in RFP 22-124. Their proposal demonstrated the firm has the necessary capacity and expertise to complete the required services. The firm's rates are reasonable and within industry standard, the team qualifications are appropriate for this project, and the proposal was determined to provide the best value for the City.

### **FISCAL IMPACT**

Funds are budgeted and available for expenditure in the current Fiscal Year 2022-23 Capital Improvement Program (Project No. 22-1342). The table below indicates the estimated expenditures by fiscal year. Any remaining balances not expended at the end of the agreement term will be carried forward for expenditure in the event the optional extension periods are exercised. If the project delivery extends beyond the ARPA spending rules, an alternative source of funds will need to be identified.

Any remaining balances not expended at the end of the fiscal year will be presented to City Council for approval of carryovers to FY 23-24.

<b>Fiscal Year</b>	<b>Accounting Unit – Account No.</b>	<b>Fund Description</b>	<b>Accounting Unit – Account No. Description</b>	<b>Amount</b>
2022-23	18117013-66220 (22-1342)	American Rescue Plan Act of 2021 (ARPA)	American Rescue Plan Act-PWA – Improvements Other Than Buildings	\$410,000
<b>TOTAL:</b>				<b>\$410,000</b>

### **EXHIBIT(S)**

1. Agreement with David Evans and Associates, Inc.

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager