



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
May 2, 2023

TOPIC: Santa Ana Regional Transportation Center Elevator Cylinder Replacement

AGENDA TITLE

Award a Purchase Order to Amtech Elevator Services to Replace the Elevator Cylinder at the Santa Ana Regional Transportation Center in the Amount of \$141,945 (Non-General Fund)

RECOMMENDED ACTION

Authorize a one-time purchase order and payment to Amtech Elevator Services for the replacement of the elevator cylinder at the Santa Ana Regional Transportation Center in the amount of \$141,945, plus a contingency of \$30,900 for a total amount not to exceed \$172,845, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The Public Works Agency's Parks, Fleet, and Facilities Services Division oversees City facilities to ensure mechanical systems operate safely and efficiently, and meet all applicable laws and regulations. One of the primary functions of the Building Maintenance team is to ensure and maintain safe and operational public facilities.

The Santa Ana Regional Transportation Center (SARTC) was built in 1983 and is a regional transportation hub that brings together Amtrak, Metrolink, Orange County Transportation Authority, and interstate bus services. In addition, when completed, the OC Streetcar will have a dedicated platform stop at SARTC. The facility is open to the public seven days a week from 5:00 a.m. to midnight, and contains approximately 35,000 square feet of rental space, including ten bus bays, one surface parking lot and a parking structure. As such, the aging facility requires routine building repairs and improvements.

The SARTC has one main elevator located in the main lobby that serves its tenants and visitors. It is the only Americans with Disabilities Act (ADA)-compliant mode of vertical transportation within the building. The elevator is currently disabled due to a failed underground hydraulic cylinder. To maintain facility accessibility, staff contacted the City's contracted elevator maintenance and repair vendor, Amtech Elevator Services. Amtech Elevator Services was selected to make the urgent repair based on their recognized leadership in elevator maintenance and their history in servicing City Hall,

Ross Annex, Corporate Yard, Main Library, Santa Ana Zoo, SARTC, El Salvador Community Center, Police Department, and the Southwest Senior Center elevators and wheelchair lifts for over 15 years. Their proven experience and familiarity with City facilities allowed staff to recommend Amtech Elevator Services for immediate remedial services for the SARTC elevator.

The City's Purchasing Policies and Procedures authorizes Purchasing staff to make a commitment on behalf of a requesting Department for the procurement of materials, supplies, labor, or equipment necessary for the immediate preservation of life, health, or property, or to prevent loss of revenue. The requesting department assessed the severity of the requirement and identified its critical need, including the consequences of delaying this procurement. The requesting department vetted the contractor, and this procurement is in accordance with the City's existing purchasing guidelines.

FISCAL IMPACT

Funding is available in the FY 2022-23 budget and funding for subsequent fiscal years will be included in the proposed budgets for City Council consideration.

Fiscal Year	Accounting Unit	Fund Description	Accounting Unit, Account Description	Amount
2022-23	06717650-62322	Regional Transportation Center	PWA-SARTC Operations, Maintenance & Repair Machinery & Equipment	\$172,845

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager