



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
May 2, 2023

TOPIC: Fire Alarm System Devices Upgrade, Testing, Inspection and Repair Services

AGENDA TITLE

Agreement with HCI Systems, Inc. for Fire Alarm System Devices Upgrade, Testing, Inspection, and Repair Services (General Fund)

RECOMMENDED ACTION

1. Authorize the City Manager to execute an agreement with HCI Systems, Inc. for upgrades to the fire alarm system devices at the Police Administration and Jail Buildings and testing and inspection services for a three-year period from May 2, 2023 to June 30, 2026 in the amount of \$837,792, plus a contingency of \$40,000, for a total amount not to exceed \$877,792, subject to non-substantive changes approved by the City Manager and City Attorney.
2. Approve an amendment to the Fiscal Year 2022-2023 Capital Improvement Program to include the Fire Alarm System Devices Upgrade project.

DISCUSSION

In October 2019, the Public Works Agency issued Request for Proposals (RFP) No. 19-116 on behalf of the Police Department for a fire alarm system control panel replacement/upgrade project at the Jail Facility. HCI Systems, Inc. (HCI) was the only firm to submit a proposal. The proposal was responsive to the RFP and the City Council approved an agreement with HCI to remove the existing Edwards IRC-3 addressable Network panels and components and furnish and install new EST3 panels, programming services of the new devices, and the installation of a FireWorks System Touch Screen for Monitoring. This work was the first phase of the project.

The Police Department was able to secure funding as part of the carryover from FY 2021-22 to the current fiscal year budget the amount needed to complete the second phase of this project. As HCI provided the services on the first phase in 2020, the Department proposes to utilize the same vendor to continue the second phase for the fire alarm system upgrade to include the following:

- Replacement of all initiating devices in the Police Administration and Jail buildings (smoke detectors, duct detectors, manual pull stations, etc.)
- Prevailing wage labor rates

- One year warranty of the parts and labor for all new installed devices, as well as an additional four years warranty on the parts

HCI is also a California Multiple Award Schedule (CMAS) vendor for fire alarm system, installation, maintenance, and repair through June 26, 2023. Their CMAS number is 4-20-07-0101A and utilizing this CMAS vendor streamlines the process in determining that the prices are fair, reasonable, and competitive.

Additionally, HCI currently provides annual, semi-annual, and quarterly fire sprinkler system inspections, fire alarm system test, fire pump inspection, kitchen hood inspection, etc. to maintain and repair the existing systems in compliance with the National Fire Protection Association standard 25. These testing and inspection services have been provided in the past with a blanket order contract under \$25,000. The Police Department proposes to formalize a multi-year agreement to include these services as part of the same agreement.

The agreement includes the following services for the period of May 2, 2023 through June 30, 2026:

- \$729,972 for the Fire Alarm System Devices Upgrade Project at both buildings
- \$ 60,980 for the Annual inspection and testing services
- \$ 46,840 for the Five-Year Fire Sprinkler inspection and repair services
- \$ 40,000 for contingency for any necessary repairs or additional work (also includes services provided during the period of January 1, 2023 through end of the contract period)

FISCAL IMPACT

Funds for the Fire Alarm System Devices Upgrade Project were approved as a carry forward to the FY 22-23 budget and are available for expenditure as shown below. The funds for the inspection, testing, and repair services are available in the FY 22-23 budget and funding for subsequent fiscal years will be included in the proposed budgets for City Council consideration. The anticipated expenditure plan is as follows:

| Fiscal Year | Accounting Unit – Account No. | Fund Description | Accounting Unit – Account No. Description | Amount |
|--------------------|--------------------------------------|-------------------------|--|---------------|
| FY 22-23 | 01114403-62300 | General Fund | Building & Facility, Contract Services | \$ 15,000 |
| FY 22-23 | 01114403-66200 | General Fund | Building & Facility, Buildings & Building Improvements | \$120,000 |
| FY 23-24 | 01114403-62300 | General Fund | Building & Facility, Contract Services | \$ 81,440 |

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|--------------|----------------|--------------|--|------------------|
| FY 23-24 | 01114403-66200 | General Fund | Building & Facility, Buildings & Building Improvements | \$609,972 |
| FY 24-25 | 01114403-62300 | General Fund | Building & Facility, Contract Services | \$ 25,400 |
| FY 25-26 | 01114403-62300 | General Fund | Building & Facility, Contract Services | \$ 25,980 |
| Total | | | | \$877,792 |

The amounts above are estimates only and are subject to change, as they include contingency amounts.

EXHIBIT(S)

1. Agreement with HCI Systems, Inc.
2. Capital Improvement Project Sheet - Fire Alarm System Devices Upgrade

Submitted By: David Valentin, Police Chief

Approved By: Kristine Ridge, City Manager