



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Workforce Development Board Staff Report
May 18, 2023

Topic: Renew Memorandum of Understanding with Required WIOA Partners

AGENDA TITLE:

Renew Memorandum of Understanding with required WIOA Partners

RECOMMENDED ACTION

1. Approve the Memorandum of Understanding boilerplate and direct staff to finalize the exhibits with the Santa Ana WORK Center, Santa Ana College, Employment Development Department, Department of Rehabilitation, SER Jobs for Progress, United American Indian Involvement, Inc., Long Beach Job Corps, Community Action Partnership of Orange County, and the Santa Ana Housing Authority, for a two-year term expiring June 30, 2025 and authorize the Board Chair to sign.
2. Approve the Memorandum of Understanding between the Santa Ana Workforce Development Board and the County of Orange Social Services Agency for a two-year term expiring June 30, 2025 and authorize the Board Chair to sign.
3. Recommend City Council approve the partner Memorandum of Understanding for a two year term expiring June 30, 2025 and authorize the City Manager and Clerk of the Council to execute and any amendments during the term subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

In order to establish a high quality America's Job Centers of California (AJCC) delivery system and enhance collaboration among partner programs, Workforce Innovation and Opportunity Act (WIOA) requires local Workforce Boards to develop Memorandum of Understanding (MOU's) with a list of AJCC required partners within the Local Workforce Area. These MOU's will serve as a functional tool as well as a plan for how the Local Board and AJCC partners will work together to create a unified service delivery system that best meets the needs of their shared customers.

The current partner MOU's were for one year to allow staff to finalize negotiations for the renewal of the office lease. Now that the lease terms are known, they will be incorporated into the MOU Infrastructure Cost document. The two year term will bring the MOU time period in compliance with Directive WSD18-12 which requires renewal of MOU's every three years for all local Workforce Boards (Exhibit 1 and 2).

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The programs and services the WDB is required to have an MOU with are as follows:

Program	Organization
WIOA Title I – Adult, Dislocated Worker and Youth	City of Santa Ana WORK Center
WIOA Title II – Adult Education and Literacy	Santa Ana College/Rancho Santiago Community College District
WIOA Wagner-Peyser, Veterans, Trade Adjustment Assistance Act	California Employment Development Department
WIOA Title IV Vocational Rehabilitation	California Department of Rehabilitation
Carl Perkins Career Technical Education	Santa Ana College/Rancho Santiago Community College District
Title V Older Americans Act	SER – Jobs for Progress
Job Corps	Long Beach Job Corps
Native American Programs – Section 166	United American Indian Involvement, Inc.
Community Services Block Grant	Community Action Partnership of OC
Housing and Urban Development	City of Santa Ana Housing Authority
Unemployment Compensation (UI)	California Employment Development Department
Temporary Assistance for Needy Families/CalWORKS	Orange County Social Services Agency

Each partner has indicated their wiliness to collaborate and sign the MOU. Approval of the MOU boilerplate will allow staff to work with each partner to complete the document to reflect their contribution to the AJCC and execute before expiration of the current MOU on June 30, 2023.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Partner MOU Boilerplate
2. Draft SSA MOU

Submitted By:

Marc Morley, Economic Development Manager

Approved By:

Michael L. Garcia, Executive Director of Community Development