



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
June 6, 2023

TOPIC: First Amendment for Infield Ball Diamond Maintenance

AGENDA TITLE

Amend the Agreement with Major League Infields, Inc. to Increase the Contract Amount by \$80,000 for Maintenance Services of Baseball and Softball Diamonds (General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute the first amendment to the agreement with Major League Infields, Inc. to provide scheduled infield and warning track maintenance at city parks, increasing the amount by \$80,000, which includes a \$15,000 contingency, for the remaining term until January 31, 2024, for a total agreement amount of \$1,374,507, subject to non-substantive changes approved by the City Manager and the City Attorney.

DISCUSSION

As of July 1, 2022, park maintenance functions have transferred from the Parks, Recreation, and Community Services Agency (PRCSA) to the Public Works Agency (PWA). PWA's Parks, Fleet, and Facilities Division provides landscape maintenance services at city parks and facilities.

On October 7, 2019, PRCSA released a Request for Proposal (RFP) for baseball and softball diamond infield maintenance services, and on January 21, 2020, Major League Infields, Inc. was awarded the contract for Districts 1, 3, and 4. They have provided continuous maintenance services at City parks. Their highly professional and prompt response has been instrumental in keeping softball and baseball diamonds preserved and functioning for sports leagues and park users.

With the adoption of the City's FY 2022-23 budget, the City Council approved an additional \$2.5 Million for park maintenance. Over the years, there has been a need for an increased level of maintenance services due to deferred maintenance. In an effort to maintain the fields' safety and playability, Major League Infields, Inc. has provided high-quality maintenance service to the City since its contract commencement in 2020. To fund the enhanced services, Staff recommends increasing the agreement amount by \$80,000 (Exhibit 1).

FISCAL IMPACT

Funding is available in the FY 2022-23 budget and funding for subsequent fiscal years will be included in the proposed budgets for City Council consideration. The following table summarizes the funds budgeted and available for expenditure to deliver agreement services.

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
2022-23 (June)	01117651-62320	General Fund	PWA-Park Maintenance Service Enhancement, Maintenance & Repair Buildings & Grounds	\$65,000
2023-24 (July-January)	01117651-62320	General Fund	PWA-Park Maintenance Service Enhancement, Maintenance & Repair Buildings & Grounds	\$15,000
Total				\$80,000

EXHIBIT(S)

1. Amendment Agreement with Major League Infields, Inc.

Submitted By: Nabil Saba, P.E., Executive Director of Public Works Agency

Approved By: Kristine Ridge, City Manager