



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
June 6, 2023

TOPIC: Ordinance Second Reading: Amending City Manager's Contracting Authority for Public Works and Non-Public Works Contracts, Public Works Construction Rules and Regulations and Purchasing Rules and Regulations

AGENDA TITLE

Ordinance Second Reading: Amending City Manager's Contracting Authority for Public Works and Non-Public Works Contracts Under Chapter 2, Article VII and Article VII.II and Public Works Construction Rules and Regulations Under Chapter 33, Article VIII of the Santa Ana Municipal Code

RECOMMENDED ACTION

Place ordinance on second reading and adopt.

DISCUSSION

On May 16, 2023, the following ordinance was introduced for first reading and the City Council authorized publication of title by a vote of 4-3 (Lopez, Hernandez, and Vasquez dissenting):

ORDINANCE NO. NS-3041 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA ANA AMENDING ARTICLES VII AND VII.II OF CHAPTER 2 OF THE SANTA ANA MUNICIPAL CODE REGARDING CITY MANAGER'S CONTRACTING AUTHORITY AND CITY PURCHASING RULES AND REGULATIONS, AND ARTICLE VIII OF CHAPTER 33 OF THE SANTA ANA MUNICIPAL CODE REGARDING PUBLIC WORKS CONSTRUCTION RULES AND REGULATIONS

The Public Works Agency, together with the Finance and Management Services, finds that revisions to both the City Manager's contract authority and purchasing requirements regarding its informal and formal bidding process are recommended to modernize the City's procurement process, increase the pool of companies who bid on City projects, increase efficiency, expedite project delivery, and closely align the City's purchasing requirements with newly enacted federal and state guidelines while maintaining local vendor preferences.

In summary, the ordinance amends various sections of the Administration (Chapter 2) and Streets, Sidewalks and Public Works (Chapter 33) chapters of the Santa Ana Municipal Code (SAMC) to update procurement processes and increase the City

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Manager's authority to enter into public works contracts up to \$500,000. The attached ordinance has been revised to incorporate the amendments from Councilmember Bacerra regarding the City Manager's authority and online posting of approved contracts and approved by the City Council on May 16, 2023 (Exhibit 1).

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Ordinance amending Chapter 2, Article VII and VII.II and Chapter 33 of the Santa Ana Municipal Code

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager