



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
July 18, 2023

TOPIC: Project W-Bus Shelter

AGENDA TITLE

Approve an Appropriation Adjustment and Award a Construction Contract to M.S. Construction Management Group in the Amount of \$428,420 for the Project W-Bus Shelter, with an Estimated Project Delivery Cost of \$535,525 (Project No. 22-6999) (General Fund)

RECOMMENDED ACTION

1. Approve an amendment to the FY 2023-24 Capital Improvement Program to include \$282,053 in construction funds for the Project W-Bus Shelter (Project No. 22-6999).
2. Approve an appropriation adjustment recognizing \$114,000 in FY 2023-24 in Senate Bill 1, Solutions for Congested Corridors Program (SCCP) grant funds in the Selected Street Construction, State Grants-Indirect revenue account, and appropriate the same amount to Select Street Construction, Improvements Other Than Building expense account. *(Requires five affirmative votes)*
3. Award a construction contract to M.S. Construction Management Group, the lowest responsible bidder, in accordance with the base bid in the amount of \$428,420, subject to change orders (not-to-exceed 25% of the base bid) in accordance with the Greenbook: Standard Specifications for Public Works Construction, for the construction of the Project W-Bus Shelter, for a term beginning July 18, 2023, and ending upon project completion, and authorize the City Manager to execute the contract subject to non-substantive changes approved by the City Manager and the City Attorney.
4. Approve the Project Cost Analysis for a total estimated construction delivery cost of \$535,525, which includes \$428,420 for the construction contract, \$42,842 for contract administration, inspection, and testing, and a \$64,263 project contingency for unanticipated or unforeseen work.
5. Determine the recommended actions are exempt from further review in accordance with the California Environmental Quality Act as Categorical Exemption Environmental Review No. ER-2021-182 was filed for the project.

DISCUSSION

The City has identified the need to undertake the installation of new bus shelters throughout all Santa Ana Neighborhoods (Exhibit 1). The scope of work includes excavation, grading, removal, and replacement of Portland cement concrete, and installation of new bus shelters. After completion, the newly installed bus shelters will provide protection from various weather conditions for citizens as they wait for the bus at any bus stop location throughout Santa Ana.

Public Outreach and Contractor Participation

To provide an opportunity for local vendors to submit bids, the City notified a total of 900 regional vendors via PlanetBids, many of which are Santa Ana based. Five vendors requested bidding documents and a total of two bids were received. Bids were not received from any Santa Ana contractors. As legally required, a Notice Inviting Bids was advertised in the Orange County Register newspaper on April 21, 2023 and April 28, 2023. The project was also advertised in PlanetBids from April 21, 2023 through May 10, 2023. Bids were received electronically via PlanetBids on May 10, 2023.

Bid Results Summary

Rank	Bidder's Name	Location	Base Bid
1	M.S. Construction Management Group	Dana Point, CA	\$428,420
2	ND Construction Co., Inc.	Long Beach, CA	\$523,183

A total of two bids were received, and both were deemed responsive. M.S. Construction Management Group submitted the lowest responsive base bid in the amount of \$428,420 (Exhibit 2). As specified in the bid documents, the lowest bid shall be determined on the basis of the Base Bid. Based on the bid analysis and a contractor's reference check, staff recommends awarding the construction contract to M.S. Construction Management Group, in the amount of the base bid totaling \$428,420 (Exhibit 3).

M.S. Construction Management Group has not performed as a prime contractor in the City of Santa Ana within the past five years. A reference check was made and good reviews were from other public agencies regarding the quality of work performed by M.S. Construction Management Group.

Project Delivery

To deliver a complete project, in addition to the construction contract bid amount, the estimated total project delivery cost includes construction administration, inspection, and testing, as well as an allowance for contingencies to account for unexpected or unforeseen conditions. Construction administration and inspection includes construction

management, workmanship, and quality; and materials testing. As indicated in the Cost Analysis (Exhibit 4) and as summarized in the table below, the estimated total construction delivery cost of the project is \$535,525.

Project Item	Total
Construction Contract Bid Amount	\$428,420
Construction Administration, Inspection, Testing	\$42,842
Contract Contingencies	\$64,263
TOTAL ESTIMATED CONSTRUCTION DELIVERY COST	\$535,525

Approval of this item will amend the FY 2023/24 Capital Improvement Program (CIP) to include the Project W-Bus Shelter (Exhibit 5).

ENVIRONMENTAL IMPACT

In accordance with the California Environmental Quality Act, the recommended actions are exempt from further review. Categorical Exemption Environmental Review No. ER-2021-82 was filed for the project.

FISCAL IMPACT

Project No. 22-6999 is the number assigned to the funding for tracking of all expenditures to deliver the construction of this project. As indicated in the Cost Analysis, the total construction delivery cost of the project is \$535,525 which includes construction, contract administration, inspection, testing, and contingency. During construction, if necessary, funds may be reallocated between construction administration, inspection, testing, and/or contingencies.

The proposed contract enables staff to authorize change orders (not-to-exceed 25% of the base bid) in accordance with Greenbook: Standard Specifications for Public Works Construction, if necessary, for contingencies. Staff expects to utilize other available Public Works appropriations if a contingency becomes necessary to complete the project. If there are no other available appropriations, then staff will return to City Council with a project update and recommendations.

The following table summarizes the funds budgeted and available in current FY 2023-24 for expenditure to deliver construction of this project. Existing funding will be available in the FY 2023-24 budget through the Carry Forward (CF) process. The additional budget is available in FY 2023-24 approved budget and will be assigned to the project upon approval of the amendment to the FY 2023-24 CIP. Any unspent budget in FY24 will be included in future year CF for City Council consideration.

Fiscal Year	Accounting Unit - Account No. (Project No.)	Fund Description	Accounting Unit - Account No. Description	Amount
Existing Budget (Excluding Design Engineering)				
2023-24 (CF)	03217663-66220 (22-6999)	Measure M-Street Construction	Measure M2 Competitive Street, Improvements Other Than Buildings	\$253,472
Additional Budget				
2023-24	01117622-66220 (22-6999)	General Fund	PWA Right-of-Way, Improvements Other Than Building	\$168,053
Appropriation Adjustment				
2023-24	05917660-66220 (22-6999)	Select Street Construction	Select Street Construction, Improvements Other Than Buildings	\$114,000
Additional Budget/Appropriation Adjustment Total				\$282,053
Complete Total				\$535,525

EXHIBIT(S)

1. Location Map
2. Bid Proposal
3. Construction Contract
4. Cost Analysis
5. CIP Project Sheet

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager