



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 1, 2023

TOPIC: Agreement for Industrial/Commercial Inspection and NPDES Program Support Services.

AGENDA TITLE

Approve Agreement with WSP USA Environment & Infrastructure Inc. for Industrial/Commercial Inspection and National Pollutant Discharge Elimination System (NPDES) Program Support Services (Non-General Fund)

RECOMMENDED ACTION

Authorize the City Manager to execute an agreement with WSP USA Environment & Infrastructure Inc. to provide stormwater related inspections of industrial/commercial establishments and National Pollutant Discharge Elimination System Program Support Services for a three-year term beginning August 1, 2023 and expiring on July 31, 2026, with provisions for one two-year extension exercisable by the City Manager and City Attorney, for a total amount not to exceed \$1,750,000 over the lifetime of the agreement, including the optional two-year extension period, subject to non-substantive changes approved by the City Manager and City Attorney.

DISCUSSION

The City of Santa Ana is a co-permittee under the North Orange County Municipal Separate Storm Sewer System (MS4) Permit (Order No. R8-2009-0030, as amended by Order No. R8-2010-0062). The Permit requires the City to reduce pollutants discharged in urban runoff to the "maximum extent practicable." In order to comply with the Permit, the City is required to inspect industrial and commercial facilities for potential discharges of pollutants into the stormdrain system.

On March 16, 2023, the Public Works Agency released Request for Proposal (RFP) No. 23-028 to seek the services of professional consultants to provide stormwater related inspections of industrial and commercial establishments and National Pollutant Discharge Elimination System (NPDES) Program Support Services (Exhibit 1). The RFP was advertised on the City's online procurement management and publication system (PlanetBids) with proposals due on April 6, 2023. Three proposals were received and evaluated by a selection committee. The proposal rankings were based on a combination of qualifications, relevant project experience, understanding of need, and references. The table below summarizes the rank and score for each contractor that submitted a proposal.

Consultant	Rank
WSP USA Environment & Infrastructure Inc.	1
Michael Baker International	2
Willdan	3

In accordance with the qualifications based selection process, the fee schedules were opened after proposal evaluations were completed. Staff recommends WSP USA Environment & Infrastructure Solutions Inc. be retained to provide these services (Exhibit 2) based upon the scope of work and selection criteria outlined in RFP No. 23-028.

The primary services provided under this Agreement will be Industrial/Commercial Inspection and NPDES Program Support Services. Additional services will also be provided for Database Management and various NPDES Program support tasks.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

The current fiscal year funding is available in the FY 2023-24 budget and future fiscal year funding will be included in the proposed budgets for City Council consideration.

Fiscal Year	Accounting Unit – Account No.	Fund Description	Accounting Unit, Account Description	Amount
<i>Agreement Term (August 1, 2023 through July 31, 2026)</i>				
2023-24 (August-June)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$350,000
2024-25 (July-June)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$350,000
2025-26 (July-June)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$325,000
2026-27 (July 1-31)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$25,000
SUBTOTAL:				\$1,050,000

Agreement for Industrial/Commercial Inspections and NPDES Program Support Services
August 1, 2023
Page 3

Fiscal Year	Accounting Unit – Account No.	Fund Description	Accounting Unit, Account Description	Amount
<i>Optional Extension Period (August 1, 2026, through July 31, 2028)</i>				
2026-27 (August-June)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$350,000
2027-28 (July-June)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$325,000
2028-29 (July 1-31)	05717640-62300	Federal Clean Water Protection Enterprise	Federal Clean Water Protection Enterprise, Contract Services-Professional	\$25,000
SUBTOTAL:				\$700,000
TOTAL:				\$1,750,000

EXHIBIT(S)

1. RFP No. 23-028
2. Agreement with WSP USA Environment & Infrastructure Inc.

Submitted By: Nabil Saba, Executive Director - Public Works Agency

Approved By: Kristine Ridge, City Manager