



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 1, 2023

TOPIC: Boards and Commissions Biannual Attendance Report

AGENDA TITLE

Receive and File Boards and Commissions Biannual Attendance Report for January through June 2023

RECOMMENDED ACTION

Receive and file Boards and Commissions Biannual Attendance Report

DISCUSSION

The Boards and Commissions Attendance Report is prepared biannually to inform the City Council regarding member attendance at board and commission meetings. This report covers the period of January through June 2023.

Pursuant to Santa Ana Municipal Code Section 2-326(c), if a member of a board or commission absents themselves from two (2) regular meetings of such board or commission, consecutively, unless by permission of such board or commission expressed in its official minutes, or fails to attend at least one-half (1/2) of the regular meetings of such board or commission within a calendar year, or is convicted of a crime involving moral turpitude, or ceases to be a resident of the City, the office shall become vacant and shall be so declared by the City Council.

Should City Council find that any member of a board or commission meets the above noted absence thresholds, City Council may direct staff to return with an item declaring such vacancy and removing the board or commission member from their appointment. Any such vacancy would then be subject to appointment to fill the unexpired portion of the existing term, pursuant to Santa Ana Municipal Code Section 2-326(b) and following the required noticing procedures of Government Code Section 54974(a).

Vince Frazier, the Section 8 Tenant representative on the Community Development Commission, has missed every meeting, without notice, during this reporting period despite numerous and varied attempts by staff to contact him.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with this action.

FISCAL IMPACT

There is no fiscal impact associated with this action.

EXHIBIT(S)

1. Biannual Attendance Reports

Submitted By: Jennifer Hall, City Clerk

Approved By: Kristine Ridge, City Manager