



**City of Santa Ana**  
**20 Civic Center Plaza, Santa Ana, CA 92701**  
**Staff Report**  
**October 3, 2023**

---

**TOPIC:** Agreements for On-Call Construction Management and Inspection Services

---

**AGENDA TITLE**

Approve Agreements with AKM Consulting Engineers, Anser Advisory Management, LLC., Ardurra Group, Inc., Cannon, and Willdan Engineering for On-Call Construction Management and Inspection Services in an Aggregate Amount Not to Exceed \$3,000,000, for up to a Five-Year Term

**RECOMMENDED ACTION**

Authorize the City Manager to execute agreements with AKM Consulting Engineers, Anser Advisory Management, LLC., Ardurra Group, Inc., Cannon, and Willdan Engineering to provide on-call construction management and inspection services for a shared aggregate amount not to exceed \$3,000,000, for a three-year term beginning October 3, 2023 and expiring on October 2, 2026, with the provision for one two-year extension, subject to non-substantive changes approved by the City Manager and City Attorney.

**GOVERNMENT CODE §84308 APPLIES:** Yes

**DISCUSSION**

On July 18, 2023, the Public Works Agency (PWA) released Request for Proposals (RFP) No. 23-122 to select six consultants to provide on-call construction management and inspection services on an as-needed or on-call basis for the City of Santa Ana's PWA Construction Engineering division (Exhibit 1). These services are required to augment City staff efforts to complete delivery of capital improvement projects involving public works infrastructure and City facilities.

The RFP was advertised on the City's online procurement management and publication system, PlanetBids, with electronic proposals due on August 8, 2023. Twenty-five responsive proposals were received and evaluated by a selection committee comprised of PWA staff and based on criteria outlined in the RFP, the top five consultants were selected. The following table summarizes the responding firms and their rankings:

<b>Firm</b>	<b>City</b>
AKM Consulting Engineers	Irvine, CA
Anser Advisory Management, LLC	Santa Ana, CA

<b>Firm</b>	<b>City</b>
Ardurra Group, Inc.	Newport Beach, CA
Cannon	Irvine, CA
Willdan Engineering	Anaheim, CA

Based upon the scope of work and selection criteria outlined in RFP 23-122, Staff recommends awarding on-call agreements with the top five responding professional construction management firms, allowing the firms to bid on future engineering task orders (Exhibits 2-6). The selected proposals demonstrate that these firms have the necessary capacity and expertise to complete the required services. The consultants' rates are reasonable and within industry standard, the teams' qualifications are appropriate, and the selected proposals were determined to provide the best value for the City.

### **FISCAL IMPACT**

There is no fiscal impact at this time. The Public Works Agency will follow the established on-call services process during the FY 2024-2027 contractual term for requesting necessary fiscal review and authorization. Prior to utilizing the on-call services for any of these future task orders, PWA staff must receive Finance and Management Services Agency approval of funding and project activities to be used to ensure funds are available under the authorization limit of \$3,000,000. Upon successful completion of the fiscal review, a corresponding Notice to Proceed containing the specific scope and maximum expenditure for the task order will be issued. Funding is available in the FY 2023-24 budget and funding for subsequent fiscal years will be included in the proposed budgets for City Council consideration.

<b>Division</b>	<b>Account</b>
City Facilities License Agreement	01117605-62300
Traffic and Transportation Engineering	01117620-62300
Traffic Signal Maintenance	02917620-62300
Sanitary Sewer Enterprise	05417617-62300
Sanitary Sewer Enterprise	05517660-62300
Sanitary Sewer Enterprise	05617640-62300
Fed Clean Water Protection	05717640-62300
Residential Street Improvement	05817660-62300
Water Enterprise	06017645-62300
Water Enterprise	06617647-62300
Construction Engineering	08617611-62300
Design Engineering	08617612-62300
Traffic Engineering	08617620-62300
Administrative Services	10117601-62300
Development Engineering	10117605-62300
CIP Project Funding	Various

Division	Account
Street Lights Maintenance	01117630-62300
Roadway Marking/Signs	01117625-62300
Graffiti Abatement Program	01117642-62300
Street Trees	01117643-62300
Sidewalks	01117626-62300
Environment/Sanitation	06817640-62300
Roadway Cleaning	06817641-62300
Median Landscaping	02917635-62300
Roadway Maintenance	02917660-62300
PWA Right-of-Way	01117622-62300

**EXHIBIT(S)**

1. RFP #23-122: On-Call Construction Management and Inspection Services
2. Agreement with AKM Consulting Engineers
3. Agreement with Anser Advisory Management, LLC
4. Agreement with Ardurra Group, Inc.
5. Agreement with Cannon
6. Agreement with Willdan Engineering

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager