



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
October 3, 2023

TOPIC: Purchase of Two Chevrolet Trucks for Public Works Agency

AGENDA TITLE

Award Purchase Orders to Guaranty Chevrolet Motors, Inc. and Penske Chevrolet of Cerritos for Two Chevrolet Trucks in an Aggregate Amount Not to Exceed \$212,899 (Specification No. 23-146) (General Fund and Non-General Fund)

RECOMMENDED ACTION

1. Authorize a one-time purchase and payment of purchase order to Guaranty Chevrolet Motors, Inc. for one Chevrolet 2500HD Truck in the amount of \$92,377, plus a contingency amount of \$10,000, for a total amount not to exceed \$102,377, subject to non-substantive changes approved by the City Manager and City Attorney.
2. Authorize a one-time purchase and payment of purchase order to Penske Chevrolet of Cerritos for one Chevrolet 2500HD Utility Service Body Truck in the amount of \$100,522, plus a contingency amount of \$10,000, for a total amount not to exceed \$110,522, subject to non-substantive changes approved by the City Manager and City Attorney.

GOVERNMENT CODE §84308 APPLIES: Yes

DISCUSSION

The Public Works Agency's Parks, Fleet, and Facilities Division is responsible for the acquisition, maintenance, repair, and replacement of vehicles, trucks, and maintenance equipment. The Fleet Services section also assists in facilitating the acquisition and replacement of city vehicles and equipment that have surpassed its useful lifecycle.

The Parks Maintenance team provides landscape maintenance services throughout City parks and facilities. Park Services Inspectors and General Maintenance Workers are tasked to identify infrastructure and irrigation system needs and coordinate with appropriate external agencies and contractors. The vehicle requested is to replace Park Maintenance's aging fleet that have surpassed its useful lifecycle.

The Public Works Agency's Water Resources Division oversees and maintains the daily operations of the City of Santa Ana's water and sanitary sewer system. The Water Resources Division is requesting a new service truck to replace an aging vehicle utilized daily by Water Meter Services. The existing vehicle is approaching the end of its useful lifecycle. Replacing this vehicle with a more reliable and efficient vehicle is essential to ensure the continued delivery of high-quality water and sewer services to the residents.

Santa Ana Ordinance No. NS-2312 authorizes the City to utilize purchase contracts for any public agency utilizing a competitive bid process. On April 5, 2023 an Invitation for Bids (IFB) No. 23-055A was advertised on the City's online bid management and publication system. A summary of IFB vendor participation and results is as follows:

303	Vendors notified
1	Santa Ana vendors notified
13	Vendors downloaded the bid packet
4	Bids received
1	Bids received from Santa Ana vendors

Bids were solicited, opened on May 2, 2023, and evaluated. The bids submitted by Guaranty Chevrolet Motors, Inc. and Penske Chevrolet of Cerritos were determined to be the lowest, responsible bids, were responsive to the specifications, and meet the City's requirements.

On June 6, 2023, contracts were awarded to Guaranty Chevrolet Motors, Inc. and Penske Chevrolet of Cerritos for the purchase for Trucks and SUVs. The vendors have agreed to extend the pricing offered on IFB No. 23-055A until October 3, 2023. Therefore, this purchase is in accordance with the City's existing Purchasing Guidelines.

FISCAL IMPACT

Funds are budgeted and made available in the FY 2023-24 following accounts:

Fiscal Year	Accounting Unit-Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 23-24	01117651-66400	General Fund	Park Maintenance Service Enhancement, Machinery & Equipment	\$102,377
FY 23-24	07017100-66400	Equipment Replacement	Park Maintenance Service Enhancement, Machinery & Equipment	\$110,522
TOTAL				\$212,899

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Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Kristine Ridge, City Manager