

15. Aggregate Purchase Order Contracts to Bizon Group, Inc. and Southwest Mobile Storage, Inc. for Storage Container Purchase, Rental, Disposal, Transport, and Repair Services (Specification No. 24-053) (Non-General Fund)

Department(s):

Recommended Action: Award aggregate purchase order contracts to Bizon Group, Inc. and Southwest Mobile Storage, Inc. for as-needed storage container purchase, rental, disposal, transport, and repair services, in an annual aggregate amount of \$110,000, for a total aggregate amount not to exceed \$550,000, for an initial one-year term beginning August 21, 2024 and expiring August 20, 2025, with provisions for four 1-year renewal options.



City of Santa Ana
20 Civic Center Plaza, Santa Ana, CA 92701
Staff Report
August 20, 2024

TOPIC: Storage Containers

AGENDA TITLE

Aggregate Purchase Order Contracts to Bizon Group, Inc. and Southwest Mobile Storage, Inc. for Storage Container Purchase, Rental, Disposal, Transport, and Repair Services (Specification No. 24-053) (Non-General Fund)

RECOMMENDED ACTION

Award aggregate purchase order contracts to Bizon Group, Inc. and Southwest Mobile Storage, Inc. for as-needed storage container purchase, rental, disposal, transport, and repair services, in an annual aggregate amount of \$110,000, for a total aggregate amount not to exceed \$550,000, for an initial one-year term beginning August 21, 2024 and expiring August 20, 2025, with provisions for four 1-year renewal options.

GOVERNMENT CODE §84308 APPLIES: No

DISCUSSION

The Public Works Agency (PWA)'s Water Resources Division (Water Resources) oversees and maintains the daily operations of the water system and sanitary sewer system. The City's water system is composed of approximately 478 miles of water mains, supplying the City's drinking water, along with a sanitary sewer system of approximately 390 miles of sewer mains, serving 333,000 water valves, as well as over 8,200 sewer manholes and clean-outs.

This contract provides for the purchase, rental, disposal, transport, and repair services of storage containers on an as-needed basis. PWA relies on having specialty equipment, tools, and other items such as pipes, hydrants, and valves on hand for the repair and maintenance of the City's water system infrastructure. The containers will be kept at various sites throughout the city and provide a secure location for these items.

Invitation for Bids (IFB) No. 24-053 was issued on April 18, 2024 on the City's online bid management and publication system. A summary of vendor participation and results is as follows:

235	Vendors Notified
14	Santa Ana Vendors Notified
13	Vendors Downloaded IFB
3	Bids Received
0	Bids Received from Santa Ana Vendors

Bids were solicited, opened on May 9, 2024, and evaluated (Exhibit 1). Three bids were submitted by the IFB deadline and two were determined to be responsible, responsive to the specifications, and met the City’s requirements. The bid submitted by Sun Pac Storage Containers was deemed non-responsive as the vendor did not meet IFB specifications. The bids submitted by Bizon Group, Inc. and Southwest Mobile Storage were both determined to be the lowest, responsible bids, were responsive to the specifications, and meet the City’s requirements.

Local Outreach Efforts

The Purchasing Division advertised this project on the City’s online bid management and publication system, which directly notified 14 Santa Ana vendors. No Santa Ana vendors downloaded the IFB nor submitted a bid for consideration.

ENVIRONMENTAL IMPACT

There is no environmental impact associated with the action.

FISCAL IMPACT

Funding is available in the FY 2024-25 budget for an estimated amount of \$110,000 in various departmental Miscellaneous Operating Expense accounts (no. 63001). Future fiscal year funding for a total amount not to exceed \$550,000 will be included in the proposed budgets for City Council consideration. Prior to utilizing the citywide contracts, the requesting departments will follow the Purchasing Policies and Procedures (Policy) and ensure funds are available. Upon successful completion of the fiscal review, the Purchasing Division will approve orders in accordance with the Policy.

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
FY 24-25	05617640-63001	Sanitary Sewer Service	Miscellaneous Operating Expenses	\$10,000
	06017640-63001	Water	Water Utility Water Production and Supply, Miscellaneous Operating Expenses	\$30,000
	06017641-63001	Water	Water System Maintenance, Miscellaneous Operating Expenses	\$15,000

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$55,000
FY 25-26	05617640-63001	Sanitary Sewer Service	Miscellaneous Operating Expenses	\$10,000
	06017640-63001	Water	Water Utility Water Production and Supply, Miscellaneous Operating Expenses	\$30,000
	06017641-63001	Water	Water System Maintenance, Miscellaneous Operating Expenses	\$15,000
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$55,000
FY 26-27	05617640-63001	Sanitary Sewer Service	Miscellaneous Operating Expenses	\$10,000
	06017640-63001	Water	Water Utility Water Production and Supply, Miscellaneous Operating Expenses	\$30,000
	06017641-63001	Water	Water System Maintenance, Miscellaneous Operating Expenses	\$15,000
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$55,000
FY 27-28	05617640-63001	Sanitary Sewer Service	Miscellaneous Operating Expenses	\$10,000
	06017640-63001	Water	Water Utility Water Production and Supply, Miscellaneous Operating Expenses	\$30,000
	06017641-63001	Water	Water System Maintenance, Miscellaneous Operating Expenses	\$15,000
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$55,000
FY 28-29	05617640-63001	Sanitary Sewer Service	Miscellaneous Operating Expenses	\$10,000

Fiscal Year	Accounting Unit – Account #	Fund Description	Accounting Unit, Account Description	Amount
	06017640-63001	Water	Water Utility Water Production and Supply, Miscellaneous Operating Expenses	\$30,000
	06017641-63001	Water	Water System Maintenance, Miscellaneous Operating Expenses	\$15,000
	99999999-63001	Various Funds	Citywide, Miscellaneous Operating Expenses	\$55,000
TOTAL				\$550,000

EXHIBIT(S)

1. Bid Abstract

Submitted By: Nabil Saba, P.E., Executive Director – Public Works Agency

Approved By: Alvaro Nuñez, City Manager

ABSTRACT OF BIDS
Storage Container Purchase, Rental, Disposal, Transport & Repair Services (24-053)

BIDDER	LOCATION	TOTAL
Bizon Group, Inc.	Lathrop, CA	\$ 162,914.50
Southwest Mobile Storage	Phoenix, AZ	\$ 265,069.00

EXHIBIT 1